

JOB POSTING

Health Careers Navigator

ORGANIZATION:

Workforce Alliance provides training opportunities and pathways to employment for individuals either directly or, in some cases, through their employers. Revenue is derived mostly from state and federal grants and a few private sources. The organization has a budget of about \$15 million with about 15 grants/programs and a staff of 32 employees. About 30 additional individuals staff the two American Job Center offices in New Haven and Meriden through a sub-contractor.

Workforce Alliance has a strong commitment to diversity in general and to racial diversity, equity and inclusion that is strategic, long term and on-going.

RESPONSIBILITIES:

- Provides person-centered case management services to Health Careers Advancement Program (HCAP) participants to increase their opportunities to enter/advance along healthcare career pathways.
- Participates in community events, job fairs, etc. to recruit participants for careers in healthcare.
- Delivers HCAP orientation & training sessions throughout the South Central Region.
- Conducts initial intakes and comprehensive assessments on each participant to identify pathways best suited to their abilities and needs.
- Works closely with service providers to ensure service coordination.
- Coordinates job placements with Business Services.

QUALIFICATIONS:

- Bachelor's degree and 3 years' related experience. More experience can substitute for degree.
- Knowledge/experience with workforce development programs.
- Knowledge of labor market requirements in the healthcare industry.
- Must be well organized, flexible, self-directed and resourceful.
- Ability to establish priorities and work independently as well as part of a team.
- Ability to communicate effectively, including being a good listener
- Must be able to relate to a diverse client base. Bi-lingual capability (Spanish/English) a plus.

Workforce Alliance is an equal opportunity employer

Send resumes to: Earl Foster at efoster@workforcealliance.biz