



CTHires Individual Registration

Create an account in CTHires:

- 1. Go to www.CTHires.com.**
- 2. Click on the Individual Registration.**
- 3. Click on Comprehensive Registration.**
- 4. You will be asked to create a Username and Password. Follow the next steps and fill in all required (*) fields.**

If you have an existing account in CTHires:

- 1. Go to www.CTHires.com.**
- 2. On the CTHires home page, enter your Username and Password, and then click on the Sign In button.**

Forgot Username and Password in CTHires?

- 1. Click on the link Forgot Username and/or Password? Under the Username text box at the top of the screen.**
- 2. This must be the same email used at the time of account creation.**
- 3. Select from the three options to retrieve Username and/or Password.**